



Graduate Assistant Request Form

Position Title:	Athletics Administration Intern
Department:	Department of Athletics
Supervisor:	Peter A. Campbell
Funding Source:	Academic Vice President

<input checked="" type="checkbox"/>	Academic Year	Year	2007 - 2008	<input checked="" type="checkbox"/>	Grad Intern
<input checked="" type="checkbox"/>	Summer	Year	2007	<input checked="" type="checkbox"/>	Grad Assistant
<input type="checkbox"/>	Fall	Year	2007		
<input type="checkbox"/>	Spring	Year	2008		

Graduate Assistantships are to be academic in nature. Students are to be engaged in research or other scholarly activities that relate in some way to the mission of their graduate program.

Job Description: (Provide a description of the GA position.)

The Graduate Intern will supervise home athletic events; will be responsible for event setup, coordination, and breakdown; will assist in the scheduling of practice and competition facilities; and, will gain valuable experience directly related to his/her career in sports administration.

Responsibilities: (Supply details of the required/expected GA responsibilities.)

The Graduate Interns responsibilities will include:

- Event Supervision
- Event Management
- Event Setup and Breakdown
- Scheduling of Practice Facilities
- Scheduling of Competition Facilities
- Other duties as assigned

Minimum Education and Experience

Bachelor's degree and strong organizational skills.
Interest in Athletics administration.